

Bulkley Valley Cross Country Ski Club

Executive Meeting Minutes

September 22, 2010

Attendees: Steve Howard (Chair), Steve Osborn (minutes), Daryl Wilson, Liz Holdyk, Brant Dahlie, Dave Pellow, Laura Bakermans, Leanne Helkenberg
Absent: Jill Krause, Brian Kean, Peter Tweedie

Call to order at 5:30 at Alpenhorn

Approval of June 2, 2010 Minutes

Motion to approve: SO/LB

All in favour

Introduce Chris Werrell, the club's new head coach.

Chris has lots of racing experience under high level coaches. He was the head coach of the Kamloops club last year. He is looking forward to working with our club and wants to strengthen the north again. The position is a club coach that will carry on the role that Lisa Perry did last year.

Business arising from the minutes

ACTION ITEM: Laura Bakermans still needs input from directors about which local suppliers the club should have accounts with.

REPORTS FROM DIRECTORS AND DISCUSSION WITHIN DIRECTOR'S AREAS OF RESPONSIBILITIES

Finance (LB)

Current bank account balances (as of August 31, 2010)

- Chequing – GAMING ACCOUNT - \$ 11,992.29 (\$ 592.29 + \$ 11,400 Lottery Grant)
- Maximizer – Organization - \$ 56,904.25
- Equity Shares – Regular - \$ 267.19
- Gary Murdoch Memorial Fund - \$ 91.02
- Term Deposits (5) – total \$ 56,564.72

GRANT INCOME SUMMARY

Wetzinkwa: (remaining from last year) \$ 15,000

- \$ 3,200 allocated for lodge expansion
- \$ 3,000 (\$ 4,000 ?) allocated for wax hut
- \$ 8,800 (\$ 7,800 ?) remaining unallocated

For coaching this year:

- Lottery Grant \$ 11,400
- Wetzinkwa (this year) \$ 3,000
- GM Carryover \$ 2,000
- Haywood \$ 15,000

DISCUSSION: The lottery grant has to be used for youth programs and therefore is allocated to coaching. **Need to find documentation on targeted amounts**

CAPITAL EXPENDITURE PLANS for 2010

Washroom Finishing \$ 3,200 Funding from Wetzinkwa Grant

Based on email from KK

- \$ 1,000 remaining from tractor portion of Gaming Capital Grant
- \$ 3,200 from Wetzinkwa Grant
- \$ 6,000 in pole donations (\$ 3,500 spent previously, \$1,000 earmarked for wax hut)

Based on current financial information

- \$ 592.29 left in Gaming Account
- \$ 3,200 from Wetzinkwa Grant
- \$ 6,200 in pole donations (since March 1, 2009) previous spending/allocation unknown
- no expenses allocated to washroom finishing?

Wax hut complete finishing

- \$ 6,000 \$ 2,000 fund raising, \$ 4,000 from Wetzinkwa Grant
- \$ 2,666 in expenses allocated to wax hut maintenance this year in May-June 2010

Biathlon targets

- \$ 5,000 fund raising / relay
- \$3,345.92 spent on new targets

CAPITAL EXPENDITURE PLANS for 2010/2011

Ginzu groomer for snowmobile

- Capital plan estimate: \$ 3,400

DISCUSSION: revised estimate \$5,300 See motion under Lodge, Area & Com For

Ticket booth

- Capital plan estimate: \$ 6,000 (not proceeding in the near future)

REVIEW OF BUDGETS

Broken down by area (as per Financial Management Policy)

RACERS/COACHING \$3600 deficit from last year. 2010/2011 Forecast = \$6400 deficit

RACE EVENTS \$1308 surplus last year. 2010/2011 Forecast \$750 surplus

DISCUSSION: surplus might include fundraiser event for biathlon targets.

BIATHLON \$3563 surplus from last year. 2010/2011 Forecast \$1200 surplus

RABBITS \$1474 surplus from last year. 2010/2011 Forecast \$700 surplus

MEMBERSHIP/LODGE & AREA/ADMINISTRATION \$7765 surplus from last year 2010/2011 Forecast = \$1,670 Nordic Centre & -\$1000 Programs?

MASTERS \$0 and \$0 forecast?

DISCUSSION: income and expense not recorded?

BACKCOUNTRY \$43 surplus from last year. 2010/2011 Forecast = \$200 deficit

DISCUSSION: not all of last year's cabin fees have been picked up from stores.

SCHOOL PROGRAM \$1296 surplus from last year. 2010/2011 Forecast = break even

DISCUSSION: In some programs, actual and forecast don't seem right. Also capital versus program spending is not clear in the accounts. Program funding is year to year and generally follows the principle that programs seek to break even. However, it is possible for executive to endorse a carry forward for part or all of a program's previous year's surplus.

MOTION: Executive should make a determination, ideally at the October 2010 meeting, on the allocation of last year's surplus/deficit for each program and then revisit this form of budgeting prior to the next AGM. Moved SO Carried

ACTION: Laura will send out information on program status from last year for directors to review prior to next meeting.

Biathlon

no report

Membership

no report. Liz Holdyk pointed out that ticket duty coordinator will be Liz instead of Bob this year.

Promotions and Social (LH)

SKI SWAP: Oct 29 Ad submitted to Northword. Will get ad in to Interior News.
Alex Woods is organizing. Kathy Wilford is booking St. Joe's school.

NEWSLETTER Ingrid is willing to make newsletter if around. Katie von Gaza will help.
Daena will edit. Will aim at having one newsletter per month starting mid October.
ACTION: Oct 15 is target date to publish first newsletter. Directors send articles to Daena by Oct 8. Daena will edit and compile then give to Ingrid for publishing.
Note that although Lorretta is away until Oct 13, Kirsteen has club email list.

MASTERS: Need new organizer.

DISCUSSION: ADP wants to promote racers more this year. Will have a volunteer to collect stories... Need to work with Daena and Leanne.

WOMEN'S CLINIC: Ingrid willing to organize if here.

DISCUSSION: need to book date and put in newsletters. Need to consider having more big social events like a starlight ball, or poker ski

ACTION: Directors need to talk up interest in special social events. Bring ideas and names of organizers to next meeting. Also, get all events on the club calendar.

DISCUSSION: Dave Pellow gave an update on Rod Leighton. Amazing progress but also challenges.

Race Events (SO)

RACE SCHEDULE: Race dates are compact and early this year to avoid all of the big events later in the season (BC Cup Champs, Midget Champs, Nationals, World Masters). Dates are online on club website.

WEBSITE: Club calendar updated. Check it for accuracy and completeness.

Executive duties / Committee Organization Structure posted.

Weather data will resume in late October.

ACTION: Brant asked that at next meeting we discuss this year's plans for reporting weather and track conditions.

COMPETITION MODEL: The CCC competition model has been revised with more structure about age ranges and some new age categories. Still waiting to see BC rules. I will meet with coaches to give heads up.

Area, Lodge and Community Forest (BD)

GINZU GROOMER: Brian Fuhr proposes we purchase the Ginzu Groomer plus some attachments for approximately \$5300 (see: <http://www.yellowstonetrack.com/>). The snowmobile-towed groomer is a backup for when the Pisten Bully is being repaired and is more suited for some circumstances. It can also reduce use of the PB and maybe save maintenance costs.

MOTION: Executive in favour of \$5500 expenditure to make this purchase.

Moved SH - Carried

TRACKSETTING: Tracksetters will be on an honorarium this year

WORKBEE: Kevin re-scheduled next work bee to Oct 16. There is also a work bee on Oct 3 to nail planks on the boardwalk.

Backcountry (DP)

STAR CREEK: Dave heard from Pierre who was into the cabin in July. Everything is good.

Dave asked for a meeting with Kevin Eskelin (Recreation Sites and Trails BC) about whether government allows snowmobile access or not.

DISCUSSION: All users need to respect that the cabin is the XC Ski club's. The club does not control access but has come up with an arrangement that reduces skier conflicts with snowmobilers. The access issue is in the LRMP which is an ILMB plan. Community Resources Board monitors that plan.

Athlete Development (LizH)

BUDGET: Liz discussed the ADP budget for next year. Grants to date total \$31,400 including Haywood grant of \$15,000. Fundraising brought in \$2102 from telephone delivery and \$1900 from bottle drive. Fees are expected to be \$3000. Needs to be adjusted to match Laura's numbers for grant income.

HEAD COACH: Liz gave overview of cost of coach contract. It includes 8 month wages (Haywood criteria) plus CPP, holiday pay, employment insurance. Expenses and training money will be tightly controlled. Laura will send Liz her estimates. Generally looks like a balanced budget.

Chris will be a club coach. Responsibilities will include school race, coach support for ADP plus masters.

MOTION: That the club hires Chris Werrell as club coach for 2010-2011 season under the terms proposed by the Coach Management Committee.

Moved by SH Carried unanimously

Grants and Ad hoc (DW)

DISCUSSION: Traditional funding sources are changing their criteria. The two target areas are participatory grass roots activities with large numbers of participants (e.g. soccer) and highest end elite (medal winners). Nothing in between.

The funding for a NW regional coach is gone. BC only funds 1 "regional" coach this year.

One idea is that sponsors could put their name on an event (_____ Northwest Challenge)

Daryl is going to the next coaches meeting to discuss grants and sponsorship

Various (SH)

Next meeting will be Tuesday Oct 12 at 5:30 pm

MOTION to adjourn: Moved by DW Carried. 8:05 pm