



Bulkley Valley Cross Country Ski Club

Annual General Meeting

Thursday, May 16, 2013

7:00 pm at the Old Church, Smithers BC

Business Meeting Agenda

1. Adoption of Agenda
2. Minutes of 2012 AGM
3. Reports from directors
 - Brant Dahlie Lodge and Area
 - Andrea Scarth Grants
 - Ken Eng Race Committee
 - Rosemary Barnewall Treasurer
 - Suzanne Pearce Communication and Promotion
 - Peter Tweedie Skills Development
 - Dave Pellows Back Country Cabins
 - Jill Krause Membership
4. Vote on motion for fee structure change (see p. 2)
5. Open floor discussion on back country cabins and club ownership
6. Open floor discussion on plans for the up-coming season

Close Business Meeting

Election of 2013/14 officers (see p. 3 for candidates list)

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Notice of Motion: Fee Structure Change

Notice is given that the Board of Directors will cause the following motion to be made at the Annual General Meeting to be held on Thursday, May 16, 2013.

"THAT, the following Membership Dues and Fees Structure be adopted:"

Reason:

- The current dues and fees structure has two categories: an individual membership (single) of \$27 and a family membership (couple or parents and children) of \$54. Each amount includes the club dues, Cross-Country BC fee and a processing fee.
- An inequality exists when a single child member joining Rabbits would pay the same club fee as an adult whereas a child joining with a family would be charged less or no dues. This can be counter-productive to the promotion of cross-country skiing for children.
- The required Cross-Country BC membership fee for each person is a set amount, currently \$10 that can change as CCBC sees fit to meet its financial needs. For families of three or more, most or all of the current family dues are being paid to CCBC. For families of five or more, the club is paying more to CCBC for membership fees that it is receiving from those families.
- The separation of the CCBC fee from the club membership dues will allow the club to charge the appropriate CCBC fee to members when it is set.

2013-2014 Dues + Fees

Price includes membership in BV Cross Country Ski Club and applicable taxes.

CHOOSE ONE:	Paid by Dec 10, 2013	Paid after Dec 10, 2013
Adult (19 & older)	<input type="checkbox"/> \$ 15	<input type="checkbox"/> \$ 20
Student (19 - 24)	<input type="checkbox"/> \$ 5	<input type="checkbox"/> \$ 10
Youth (9 - 18)	<input type="checkbox"/> \$ 5	<input type="checkbox"/> \$ 10
Child (8 and under)	<input type="checkbox"/> \$ 0	<input type="checkbox"/> \$ 5

Plus - Required Fees for Each Person:

- CCBC Membership Fee:** as charged by Cross Country BC (currently \$10 per person)
- Processing Fee:** as charged by online registration service, or paper registration fee (currently \$2 per person)



Director's Report:

Brant Dahlie – Trails and Facilities

Tracksetting

First tracks were set at the beginning of November. Snow conditions were generally consistent, no great weather fluctuations throughout the winter, and an average snow year. Due to a stable, cool snow pack, skiing was generally good through the drought conditions in February and into March, though there was one week of hard icy trails, conditions that were difficult to improve.

The new Pisten Bully EDGE arrived November 9th. It is a 2004, replacing the old '94. There are many more technical features; so there is lots to learn, especially in adjusting the tiller, learning down-pressures, track-pad pressures, and combinations of settings.

The snow dictates the finesse of running the tiller, and tilling conditions vary day to day.

Trails & Area

With the lower snow levels at the start of the year, we didn't get onto some trails until later in the season, such as the Wetz'ink'wa trail, and the kid's playground bumps. Ongoing trail widening will be needed in some areas and brushing work is always needed by members before the snow comes, as it seems to grow faster every year!

Because of new regulations, we are looking into trying to provide a safety course for our members who participate in trail clearing and firewood cutting. This is a new requirement through Recreation and Sites BC for their insurance.

On the topic of safety, the club has undertaken to investigate the possibility of a pedestrian underpass near the lower parking lot to allow access across Hudson Bay Mountain Road. The existing road crossing is a concern to Highways, Recreation & Sites BC, and to our club members. Steve Howard and Andrew Pearce have taken on the task of the feasibility of this idea.

Wetz'ink'wa Community Forest

Plans for new forest harvesting and road building are on a new map. Considerations are to extend the lower logging road out toward the ridge; this could create skiing terrain amongst the new logging blocks, possibly opening up a nice view of the Bulkley Valley.

Logging activities may interrupt skiing in early winter this year, up to two months. We will find ways to cross to the rest of the logging road network. And over on the Pine Creek side, more logging is planned, and is currently being assessed as to summer or winter operations, they are still unsure as to exact plans and timeframe.



New Biathlon Building

Big congratulations to Kevin Kriese and the Biathlon crew, for completing the beautiful Frank Guillon Hut; it fits the site and is a great new asset for the club.

Lodge News

Despite the installation of a new chimney liner last year, the smoke at season's end blackened the walls, the old furnace it was in worse shape than we expected. North Central heating was hired to install a new Valley Comfort 120. We also installed baseboard heaters downstairs in the lodge; this will offer an alternative to heating with wood on low-pressure days, and during shoulder seasons. Energetic members washed down the walls and cleaned the windows at a work bee on May 4th; the walls are now ready for a fresh coat of paint.

Plans are still ongoing for a new ceiling in the lodge to enhance esthetics and acoustics.

Wax Hut

Four new adjustable fan heaters have been installed on the walls in the wax hut.

We are planning to have the new downdraft workbenches installed by next ski season, as the fluorocarbon issue is very serious and needs proper ventilation.

Caretaker

Thanks to Ellie Scott for her tenure as the caretaker over the past year. Keeping the fire stoked and the gates and lodge secured year round is an important role

Director's Report:

Andrea Scarth – Grants

The Board established a new director position this year, which we called "Grants". Like anything new, it has evolved somewhat over the year, but essentially the intent is to have someone on the Board who is coordinating and tracking the Club's grant-writing efforts. This includes keeping track of funding opportunities and applications; ensuring that funder's reporting requirements are being met; and working with the Board to ensure that we're going after funding that meets our needs.

Club members have been very successful over the years at writing grants to secure funding for the club, and in particular, funding to pay for a coach. Successful efforts have included yearly Gaming Grants, grants from the Wetzin'kwa Community Forest, grants through CCBC and provincial agencies such as Sport BC, and last year, a large Community Recreation Grant for our new Piston Bully and the biathlon cabin.



With this success have come a few challenges. It has sometimes been difficult for the Board to keep track of what proposals have been submitted and the outcomes of those submissions. It has also been challenging to ensure that funders' reporting requirements are being met. The Board also wanted to be sure that grants were being written to fund a need, rather than a need being created to fit available funding.

This year, we have received a Gaming Grant, a CCBC coaching grant, funding through the Local Sport Development Trust, grants from Biathlon BC, funding from the Wetzin'kwa Community Forest, and sponsorship from Calderwood Realty. We have also requested sponsorship from AltaGas, which may or may not come through. The ADP also does a huge amount of local fundraising.

I would like to thank the club members who have done such an amazing job with writing grants this year and everyone who has contributed to raising money for the club.

Director's Report:

Ken Eng – Race Committee

Director of Race Events Report

There were three successful race events held during the 2012-13 season.

The Teck Northern Cup races #1 and #2 were held December 29 and 30, 2012. The Northern Cup is a new series and Teck is the first major sponsor of cross-country skiing that has signed on for multi-year funding of skiing at all levels of participation. There were 82 competitors that participated in the two days of racing.

The Chris Dahlie Open was held on February 19, 2013 with 47 competitors finishing.

The Wetzin'kwa Loppet was changed this year to a single day event with racers choosing to ski classic or free technique. Mini-competitions were added within the Loppet to add interest for serious competitors and social skiers alike. There were favourable comments on the prime and hill climb events and there will something similar next year to make the day interesting for everyone.

The same events are planned for next season with the added feature of the Northern Cup Race in December, 2013 also being the zone qualifying race for the B.C. Winter Games.

Thanks to the Race Committee (Steve Osborn, Sylvia Pawluk, Sara Belanger, Dave Pellow, Sean Levenson, and Rick Friesen) and volunteers who helped throughout this year to make the races enjoyable and safe for racers.



Director's Report:

Sue Pearce – Communication and Promotions

Newsletter

I produced three newsletters this season, issued in late December, mid February and early April.

Next season I suggest 4 newsletters:

1. pre-season (early November) outlining all upcoming events, information on rabbits, racing, masters, etc.
2. mid-season (late December) –upcoming events, summary/review of recent events, etc.
3. mid-season (late February) – as above.
4. post-season (mid April) wrap up of season, summer events (work bee's, dryland training, etc)

I would like to begin emailing the newsletter using an application called “mail chimp” which creates an email that looks like an active website when opened. Using Mailchimp the newsletter appears right in the email window and has active links, pictures, etc. The application also provides statistics back to us such as how many people opened the email, which links were clicked on most, etc.

Website

I am presently overseeing the planning and construction of a new and much updated club website. We are working with Spark Web Design, and currently we are in the phase of planning the site's “structure”- which headings and subheadings make the most sense, and where all the various content, information etc. should be located within the site. Spark has lots of general expertise in this area (obviously), and we will be consulting with Chris Werrell, Steve Osborn, and others in the club (any volunteers?!) to make sure we build something intuitive and functional.

We are on track to have the new website running for to the start of the 2013/2014 ski season.

Promotions

This is a role that I'm really hoping to improve upon for next season. This year I started late and it took me some time to learn my responsibilities. For the coming season I would like to push for the basic details of each event to be determined by the beginning of the season so I can roll out promotions and information in plenty of time.

In addition I am hoping to build a new event for this season; a season kick-off day on the first Saturday of the season. My hope is that we can put together a day that has something for everyone, including waxing clinics, stores set up with demo gear, ski instructors putting on basic clinics, kids stuff and rabbits sign up, programs info and sign up, draw prizes, etc. If anyone is interested in helping me to organize this please be in touch!

Thanks everyone for your patience as I learn my role!



Director's Report:

Peter Tweedie – Nordic Skills Development Program

The Nordic Skill Development Program (NSD), formerly known as the Athlete Development Program (ADP), is the umbrella group representing all the ski skills programs with the BVCCSC. This spans age groups from Rabbits to Masters.

Jack-Rabbits

The Rabbits had a successful season, coordinated this year by Leigh-Ann Fenwick. The program had 70 kids from ages 4 to 12. This year saw a new coaching model, with adult volunteer coaches paired with teen coaches who had recently taken the Introduction to Community Coaching and Community Coaching courses. This helped to alleviate the issue of a shortage of adult coaches as well as provided the Rabbits with youth role models. This coaching model was felt to be a success. The Rabbits had an exciting fun day and also participated in the Wetzin'kwa Marathon.

Extended Rabbits

The Extended Rabbits (Extendos) group are rabbits-aged kids (8, 9 & 10 years) who start their program in December and ski twice per week. Extendos had 11 kids this season. They really enjoyed having a teen coach helper on Saturdays, upping the fun level and providing great role models.

Track Attack

The Track Attack group encompasses kids aged 10 to 12 years. This year's crew had only 10 and 11 year olds; 5 girls and 9 boys. Eight of these were also in biathlon. This skills group practiced 3 times a week. The Track Attackers took part in local camps and races. 12 of 14 went to PG champs. 7 skiers also went to Revelstoke for the BC Midget champs. This age group is seen by the coaches as an important one for keeping kids engaged in skiing as there are lots of interests out there.

Junior Racers

The Junior Racers had 6 athletes, aged 13 and 14. The group started dry-land training in late September and were on snow by December. This group trains 3 times a week and most are also in the biathlon program. The coaches saw good progress on the skill development of this group. In many sessions this group joined the older Senior Race group, showing the closeness in skills between the two. Most of these athletes attended multiple local and provincial level Cup races (either Nordic or Biathlon or both). The coaches are looking forward to a summer program for this group, possibly mixed with the Seniors.



Senior Racers

The Senior racers was comprised of 9 athletes 14 years and older. This is a primarily Nordic group with one Senior biathlete. This was an engaged group, starting dryland in September, on skis in late November straight through to March. This group took their training seriously (as seriously as teens can!). There was a small but consistent attendance to all 3 BC Cup Nordic and Biathlon races as well the BC Champs, Westerns in Grand Prairie and Nationals at the Whistler Olympic park. This season included some great results at the Nationals including a second place aggregate for Kate Woods.

Biathlon

BV Biathlon has another great year. The program had 15 kids and 8 or 9 adults. Thirteen of the 15 kids also ski in the Nordic skills programs, benefitting from both programs. There were small but consistent attendance to the 2 far Biathlon BC Cups and 13 athletes attended the Biathlon BC Champs in Prince George. This season saw the first BV biathlete attend Biathlon nationals since 2006. Of note is Angus Tweedie capturing the top provincial BC Cup points score for this season, in his first year in a new category. We look forward to another great season next year.

Masters

The Masters (adult) program runs on Wednesday nights in January and February. These drop-in sessions have become more popular in the past couple seasons and this trend looks to continue.

Head Coach

Head Coach Chris Werrell saw some great improvement amongst coaches and athletes this year. He feels it was a break-through year. At a lot of out of town races other coaches were commenting to Chris about noticeable technique improvements with the athletes. One of Chris's goals was to get more people racing at different places and having fun. He thinks we did well in this sense. Had 30 athletes at BC champs and good attendance at the Teck Northern cup series. We actually won the Northern Tech series this year (over Caledonia!). He was pleased with having 7 athletes at nationals. He did a lot of cross club collaboration with other clubs from the north at races. Chris is looking forward to having the athletes get engaged in a summer program to further build their fitness and skills, towards an even better season next year.

Ski Boosters

Ski Boosters is a dedicated group of parents who coordinate fundraising efforts (bottle drives, food concessions, etc) for the NSD, help with scheduling, volunteers, athlete events, camps and coach thank you's. This group, coordinated by Kathy Wilford and Leslie-Jean Macmillan, does a lot work to help make this NSD program the success that it is.



As the Nordic Skills representative, I would like to extend a big Thank You to all the program coordinators, coaches and parents who all make our programs possible. All of these people contribute a lot of their time and effort, keeping alive the tradition of community, sportsmanship and athlete endeavor that the Bulkley valley Cross Country Ski Club is known for.

Director's Report:

Jill Krause – Membership

2012/2013	2011/2012 for comparison
Membership 636	701
Ticket booth sales \$181.07 / day	\$124.53 / day
Store sales total \$4764.32	\$4343.75

Director's Report:

Rosemary Barnewall – Treasurer

2012-13 was a good year for the club's finances. Due to several fortunate factors the club has been able to finish the year with some extra dollars and some upgrades to the club under our belts.

With the bonus of the Community Infrastructure Grant last year (from the Bulkley Nechako Regional District), we were able to build a new biathlon hut and to buy a "new to us" track setter. The new machine had no major breakdowns which allowed us to finish the year with very few maintenance costs. The low snow levels we received also allowed us to save some fuel costs.

The Directors took the opportunity of the extra funds to work on several capital projects for the club. We were able to invest back to the club with a new wood stove for the lodge, electric backup heat for the lodge and waxing hut, and were able to create a list of other long terms capital project priorities. We set aside restricted funds for these future projects – the future purchase of the next track setter, building renovations, and the potential construction of an underpass under the Hudson Bay Mountain Road to more safely access the Pine Creeks and dog trails.

This year we were able to offer the coach a 5 month contract. Funding for the coach came from various sources, but the major contributors were fundraising by the Athletic Development Program, a BC Gaming Grant, a CCBC Coaching Grant and some support from the club.

The decision to have an official bookkeeper continues to work out well for the club. We've been able to stream line our pay role process, sort out the paperwork with Revenue Canada, and maintain the Treasurer's sanity.