

## **BVCCSC Executive Meeting Minutes**

**November 18, 2008**

**Boston Pizza 5:30 – 7:30 p.m.**

### **Attending:**

Geoff Recknell, Jill O'Neill, Jill Krause, Steve Osborn, James Cuell, Fred Oilemans, Brant Dahlie (ex-officio), and Teresa White (ex-officio, minutes)

### Old Business and Standing Agenda Items:

1. Additions/Adoptions of Agenda-8a) Trail conditions  
Motion to adopt JK/ FO - All in favour
  2. Minutes from November 18, 2008 Meeting  
Motion to adopt as written JK/ JO – All in favour
  3. Review Outstanding Action Items  
Updated and attached.
  4. Correspondence  
None
  5. Reports
    - i) Racers-LM-Corner area of new wax hut will be used to store club waxes. Keys will be available to Racers, Biathlon and BD. Juvenile and Junior Racers have been invited to be forerunners for World Cup in Whistler.
    - ii) Biathlon- JO. There will be a race in Quesnel in two weeks. 5 Master skiers are receiving instruction. More rifles are needed to accommodate more Master skiers.
    - iii) Rabbits-JC- 84 Rabbits registered with 3 on waitlist. An additional 15 track Attack skiers. Challenge is the number of coaches available. More coaches are needed to reduce group size. Recommend a training course for coaches at the end of the ski season to be better prepared for next ski season.
    - iv) Masters-BD- Three instructors are available for Masters, and in the process of recruiting a few more coaches.
    - v) Memberships-JK- 622 registered memberships. Ticket sales are way down compared to last year but need to check with Adrian J regarding deposits for ticket sales. In 2007, averaged \$116 per day; in 2008 it is \$46 per day. Drop box is in place at the lodge. BD is fixing up sandwich board to be placed at the beginning of lower parking lot: Ticket Checkers on trails today. Locker #1 is for ticket checkers (holds vest, sign in sheet). Will reassess at the end of ski season to determine if another booth will be constructed.
- Area/Lodge/Community Forest -FO. First Aid stations have been checked by Jackie W-all have the required supplies. One more station to be set up on Pine Creek. Search procedures by phone have been updated. Water in lodge is now

good to drink. Regarding our Licence of Occupation, we still need to receive the Offer Letter from ILMB. It is a paper exercise and it should be obtained in a few months. Wax hut is fully wired.

**Action items: FO**

1. To contact Bill Golding for maps of new beetle infestations. No plans to harvest on our trails this year. Also to give Bill G. a copy of our trail maps.
2. To ask Bill G. about the availability of the Forest Stewardship plan.
3. To ask Kevin Esklin about the expired Tenure for Starr Creek Cabin.
4. Request from Kevin E. to start the development of the recreation agreement prior to the establishment of the recreation area.

**Action item: GR** to contact Loretta M. to put out note to members that the wax hut open to skiers.

- vi) Race Committee-SO- Race on Jan. 11. Band Boosters to run concession. Next race Feb. 15.

**Action item SO**-send race posters to CCBC. Also, attempt to find a Marathon Co-ordinator. **Action item - LM** to contact Monica Howard regarding her availability to be co-ordinator. The job includes having in place individuals to: put up race signage, set up stadium/run concession/set up food stations/organize registration.

6. Financial Report – See Summary

7. E-mail motion passed regarding wood stove on November 20, 2008.

To have the wax hut functional for this winter the decision has been made to install a wood heater rather than the planned electric heat. It has also been agreed that a combination of wood and electric heat will be more functional and save cost over the long-term. Electric heat will be installed next year. An option of a temporary wood stove (borrowed) has been considered. Given that the wood heater is intended to be permanent a better option is to install the permanent fixture now. Adrian has reviewed our finances and is comfortable (no pressure) with the cash flow.

**Be it moved** that a budget allocation of up to \$3,000 is available to purchase a wood heater and stove piping for the wax hut. The \$3000 allocation is in addition to the approved allocation of \$26,673. Carried 5/0

8. Revised Budget. Note: separate line for athlete development for the amount for training.

Action item for next season is to add line item for coach training and specify amount. Biathlon \$966 will be returned as ammo get bought by skiers.

Revised Budget Proposal:

- Season's passes/ memberships \$51,000 (+\$3000) – Proposed increase.
- Ticket Sales amount – Leave it as is for now.
- Tractetter fuel - \$5,500 (+1000) Yes to increase and monitor it year to year.
- Trail area and Maintenance - \$5,500 (+500) Yes to increase.
- Ticket booth maintenance - \$1,200 (-\$1000) Yes to reduction.
- Communications - \$1,500 (+\$500) Yes to increase.
- Racers income - \$4,000 (-\$2000) Yes to reduction.

The above proposal has been agreed upon and will be brought forward to the treasurer, Adrian Johnson.

9. Racing Rocks – T-shirts. **Action item: GR** to help Lisa Perry write a submission for a proposal for funding for Racing Rocks. It will be a fun race event – non-stress environment.

10. Social Events

- a) Buchfink lodge day is February 1. It will be the 2nd annual pancake/waffle breakfast. Time: 10:00 a.m.

**Action item: JO** to be coordinator for it.

- b) Spirit of the Mountain Festival is February 8. A free ski day.

**Action item: LM** to communicate to Bob Shiack Adrian J and Jill K to have someone handing out day passes but no money will be collected. No ticket checkers required that day.

**Action item: LM** to look into separate advertisement for free ski day.

**Action item: BD** to ask Tenley Dahlie to organize ad in paper in community news section.

11. Trail Conditions

Club will continue on with website trail conditions.

**Action item: BD** to ask Tenley D to change a more casual wording (less dated, trail specific wording).

**Action item: TW** to get a refresher from TD regarding instructions for updating web site conditions.

12. Outline for Club handbook. – see separate attachment

**Action item: SO/GR** to look into setting up the club handbook electronically on our website. Sandra from BC Web Design to be contacted.

13. Adjournment-motion to adjourn JO/LM.

OLD ACTION ITEMS;

1. BD to look into installation of wood heater and insurance specifications.

NEW ACTION ITEMS:

2. FO to contact Bill Golding for maps of new beetle infestations. No plans to harvest on our trails this year. Also to give Bill G. a copy of our trail maps.
3. FO to ask Bill G. about the availability of the Forest Steward ship plan.
4. FO to ask Kevin Esklin about the expired Tenure for Starr Creek Cabin.
5. FO to request from Kevin E. to start the development of the recreation agreement prior to the establishment of the recreation area.
6. GR to contact Loretta M. to put out note to members that the wax hut open to skiers.
7. SO-send race posters to CCBC.
8. LM to contact Monica Howard regarding Marathon coordinator position.
9. GR to help Lisa Perry write a submission for a proposal for funding for Racing Rocks
10. JO to be coordinator for Directors Pancake breakfast.
11. LM to communicate to Bob Shiac/ Adrian J and Jill K to have someone handing out day passes but no money will be collected. No ticket checkers required that day.
12. LM to look into separate advertisement for free ski day.
13. BD to ask Tenley Dahlie to organize ad in paper in community news section.
14. BD to ask Tenley D to change to a more casual wording for conditions on website (less dated, trail specific wording).
15. TW to get a refresher from TD regarding instructions for updating web site conditions.
16. SO/GR to look into setting up the club handbook electronically on our website.