

BVCCSC Executive Meeting Minutes

April 7, 2009

Buchfink Lodge 5:30 p.m. to 7:30 p.m.

Attending:

Geoff Recknell, Jill O'Neill, Jill Krause, Steve Osborn, James Cuell, Adrian Johnson, Larry McCulloch and Teresa White (ex-officio, minutes)

Old Business and Standing Agenda Items:

1. Additions/Adoptions of Agenda
Motion to adopt JO/JK - All in favour
2. Minutes from March 3, 2009 Meeting
Correction for Membership Report, should read "674 members".
Motion to adopt JO/ AJ – All in favour
3. Review Outstanding Action Items

Old Action Items:

- i. BS to write up instructions for furnace maintenance and how to deal with chimney fires. Information to be posted in both the furnace room and for the upstairs stove, include with information for the lodge/area start up list and append to the tenant lease. In Progress.
- ii. Christine Birnie, Kevin Kriese and AJ to work on gaming grant proposals for submission.
- iii. Develop a beetle mitigation plan for the Nordic Centre

(March 3 action items):

- iii. AJ to obtain maintenance forecast (schedule) for the piston bully from purchaser (today).
- iv. AJ/BD/GR to perform a cost benefit analysis of the piston bully and review our options (today).
- v. JC to develop option 3 for next meeting in the format of a members resolution to be considered at the AGM. (done)
- vi. All members of Executive are to write a report by Apr 01/09 and submit to Geoff, who will post on BVCC website. Missing two.

4. Correspondence
 - Thank you letters from Racers for financial support to attend Nationals.
 - Application for the GM Make it Possible Grant was accepted – Athlete development funding towards coach training (\$2000 grant/matched by club).
5. Reports

- i) Area/lodge/community forest – Small work party this weekend to move the lock box and signs in lower parking lot.
- ii) Financial Report AJ. See attached (hard copies).
Action item: AJ to expand grant income line in financial statement to include coach training (GM grant).

6. Fees Resolution

JO- Be it moved that the fee structure resolution be recommended to the membership for approval at the AGM. JC - 2nd. Carried 6 yeas / 0 nays.

7. Tracksetter – Update on maintenance plans. AJ: AllCat has no warranty obligations to the club related to the current maintenance items. Discussions about formalizing a communication structure between track setting team (head tracksetter) and the club executive by establishing a committee. Topics to be addressed by the committee include:
1. contract vs. honorarium arrangements including roles and responsibilities (maintenance, track setting etc),
 2. Machine maintenance,
 3. Operations

Motion: LM

Be it moved for a committee to be formed to review track setting operations and maintenance of machine. The membership of the committee will be formed by the new executive. JO 2nd. Carried 6 yeas / 0 nays.

Action: Trail grooming committee to be struck. Topics to be addressed by the committee include: 1. contract vs. honorarium arrangements including roles and responsibilities (maintenance, track setting), 2. Machine maintenance, 3. operations

8. Budget 2009/2010

Further discussions regarding capital expenditure budget and 09/10 budget forecast. There is a possible \$15,000 deficient due to additional maintenance costs of track setter. The proposed budget was endorsed for presentation to the membership at the AGM.

9. Policy on depreciation and accounting for capital grants. See attached (hard copy).

10. Gaming grant report.

Motion: AJ

Be it moved the gaming grant report 08/09 is approved and submitted. 2nd JO. Carried 6 yeas / 0 nays.

11. Weather station. Tabled for the next executive to discuss.

12. AGM agenda/logistics. See attached agenda an resolution (hard copy)

Action item:

- GR and LM to look into any verbal acknowledgements to be made during AGM.
- AJ and SO to buy finger foods and drinks for AGM (\$200 budget).

13. Endorsement of proposal for funding to National Cross-Country Ski Development Association.

Motion: Be it moved that we (BVXCSC) submit a proposal to the National Cross-Country Ski Development Program to secure financial support for a full time and full year (July 2009 – June 2010) coach for the Athlete Development Program. Carried 7 yeas / 0 nays.

Adjournment JC/AJ.

Next meeting: AGM April 21 @ 7 PM, 2009

April 7th Action Items

AJ to expand grant income line in financial statement to include coach training (GM grant).

Trail grooming committee to be struck. Topics to be addressed by the committee include: 1. contract vs. honorarium arrangements including roles and responsibilities (maintenance, track setting), 2. Machine maintenance, 3. operations

GR and LM to look into any verbal acknowledgements to be made during AGM.

AJ and SO to buy finger foods and drinks for AGM (\$200 budget).

Weather station to be discussed at next meeting. (Tabled)