

## BVCCSC Monthly Executive Meeting

March 3, 2011

### ACTION ITEMS

- **ALL** program directors get Laura budget numbers by March 17th
- **ALL** program directors complete short reports on their program.

BVCCSC Monthly Executive Meeting  
Minutes  
March 3, 2011

Attendees: Jill Krause, Steve Osborn, Brant Dahlie, Leanne Helkenberg, Stephen Howard, Laura Bakermans, Peter Tweedie, Daena Bilodeau , Dave Pellow, Liz Holdyk,  
Absent: Brian Keen, Daryl Wilson

Call to Order- 5:40

Call for Additions to the Agenda

- Fee increase?
- Member survey?
- AGM Director reports

Call for changes to the Minutes of the Meeting Feb 3rd, 2011

- Motion to accept minutes – DB
- All in favour

Business arising from minutes of last meeting – None

Director Reports:

Finance: (LB)

- Budgeted income and expenses appear “on track” within reason.
- Steve H.- budgets need to be ready for the AGM and must out 3 weeks ahead so with AGM on April 19<sup>th</sup>, must have ready by April 5<sup>th</sup>.
- Laura wants program budget numbers for next year within 2 weeks. Included in this is any indication if a program has a surplus, how this surplus may be attributed (carry forward or roll into general accounts).
- Steve H reviewed capital project plan.
- Steve O. asked about potential replacement biathlon hut. Topic discussed in general.
- Get projected completion \$\$ for existing projects (washrooms, wax hut, biathlon range)
- Director program reports for AGM-be ready for next meeting.
  - SH will contact LJ McM and Karen Mitchell for rabbits and school program reports

Biathlon Report: (PT)

- 7 athletes going to Prince George Biathlon BC Championship on March 4th
- Had a fun race Feb 26<sup>th</sup> with 30 participants.

Membership: (JK)

- Ticketbooth sales to Feb 2010 ~\$5232 or 201/day; Feb 2011 \$4973 or 191/day (26 ticketbooth days)
- 698 memberships (last year 720)

- Zone 4 registration-SO,SH and JK reviewed the process to use zone 4 for club registration. There will be costs associated, for use of zone 4 plus 3% on credit card use. General agreement to use a trial of zone 4 in addition to the paper registration for the next year. Comment: there is a lot of volunteer time associated with processing registration data, the cost of which is unseen.

#### Social and Promotions: (DB/LH)

- Newsletter- short on articles for the next letter. Only 3 in.
- Snow Seeker TV – Chris Werrell toured the visitors around. Well received.
- Discussion: how do we get more input into the newsletter. One idea is to have a “Club Reporter”, a person who connects with people in the club to find items of interest for a newsletter. Steve Howard volunteers to do this next year.

#### Race Committee: (S.O.)

- Marathon was held, good turn out, with 90 rabbits as part of it.
- Steve O. has been in discussions with LJ about including rabbits as well as ADP, possibly with a small fee increase in program fees to cover the cost of participating in the Marathon in lieu of a marathon fee.
- Club waiver: Steve O. still needs to contact CCBC about the long waiver template.

#### Area, lodge and Comm forest: (BD)

- Logging going well.
- Groomer: may have to replace the drive sprockets. A significant expense.
- Ginzu groomer hasn't been used much. Need to train more people on running it.

#### Backcountry- (DP)

- Starr Creek cabin getting good use. Starr Creek cabin area has a variety of terrain.
- Dave would like to schedule a maintenance weekend focussing on using exec. members, either summer with ATV and fly combo or late spring fly in. Do maintenance, cut firewood, etc. Sept is a possible month to try a snow-free month. Dave will look at setting this up, gauging interest, etc.

#### Athlete Development: (L.H.)

- Program has been busy. 10-12 kids went to the Western's in Kelowna and BC Cup 3 in Kamloops was well attended. Our club has placed well and the club has had several aggregate winners.
- Approx. 15 kids going to Midget champs march 5/6<sup>th</sup>.
- There is a good contingent going to the Nationals in Canmore. As the comp is relatively close, some younger skiers are interested in going for the experience.
- Kaileen McCulloch and Kate Woods have submitted a letter requesting funding support pursuant to the club policy on funding support for skiers who qualify for the BC team. These athletes turned down the opportunity to join to the BC Team which if they joined, it would have cost them \$450 max. They're projected cost will be approx. \$1000 each. They get just over \$200 from dessert night.

- Motion: “Be it moved that the executive approve supporting the request from Kaileen and Kate for funds to go to Nationals, to the amount of \$500 each.” Motion carried. Laura is directed to cut cheques to Kaileen and Kate in their names.
- The coach management committee has had discussions with Chris W. about his future. He is interested in staying here. The committee will be looking at options to retain him. Finances are an issue.
- Criminal record checks. They cost \$25. The finger printing process is in effect. If an applicant’s birth date corresponds with a known criminal, the RCMP will not issue a CRC until the applicant has been cleared by Ottawa. Finger printing costs \$50 plus \$25 to send to Ottawa and it has to be certified, which costs an unknown amount. We will advise coaches they need to complete a CRC in September. This will be an ADP budget item and the budget will be adjusted accordingly.

Grants, etc.: DW is away

Rabbits: BK absent

New Business/Misc discussions:

- Director program reports for AGM-be ready for next meeting.
  - SH will contact LJ McM and Karen Mitchell for rabbits and school program reports
- Member Survey before AGM: (Steve O.) There is a survey program called “Survey Monkey” in which questions can be created. A link can be emailed out to the membership encouraging them to participate by logging on the site and answering the questions posed.
- Regarding the survey, what kind of questions would be asked. We would want to ask questions that are informative to the issue but not suggestive that the questions create a direction the club is taking.
- Fee increase question: much discussion around the table. The board will review the budget projections for next year and determine whether the club budget and expenses appear to be in line with the fee revenue or would we be short.
- Steve O. – Smithers Community Services Assoc. offering workshops on grant writing, volunteer screening and board “basics”. Cost is \$50 per workshop. Exec. agrees that if a board member or program director wants to take a course beneficial to the club, the club will pay the fee.

AGM date: April 19<sup>th</sup> (Tuesday)

Next Meeting: March 31st, 2011, Thursday. Alpenhorn.

Move to adjourn – JK

- Carried