

**BVCCSC Board Meeting, 5:30 Feb 2, 2012**  
**Alpenhorn**

**Minutes**

Attendees: Jill O., Jill K., Brant D., Peter T., Laura B., Leanne H., Dave P.,  
Leslie-Jean C., Lix H.

Visitor: Kirsteen Laing, Liz Osborn

Call to order: 5:40

1. Additions /Adoption of agenda

- Policies
- General grants update
- Leanne H. moves to adopt. Carried

2. Minutes from December meeting

- Peter T. moved to adopt as read. All in favour. Carried

3. Correspondence and emails (Kirsteen)

- None new.

Vistor Presentation: Liz Osborn- regarding use of Zone4 for club registration

- The use of zone 4 has many data management advantages
- There is a processing fee for on-line reg. Fee is \$2.00 per member
- Registration can be done manually for non-computer users, which is free. They complete a form, submit to club and this gets entered by club data management person (currently Liz). This option does not cost the \$2.00 on-line fee but creates work for the data mgmt person and does not save the volunteer time currently expended to do registration.
- Liz O suggests that a disincentive for manual registration be created by charging the \$2.00 fee to all registrants, including it with the \$25 membership so it would be \$27 for a single or \$54 for a family.

**Motion:** It be moved that the registration system use Zone 4 for the 2012-13 season. A processing fee will be required, to be included with the membership fee. J.K. All in favour. Motion carried.

#### 4. Bookkeeping (LB)

- No new update.

#### 5. Reports

##### a. Membership (J.K.)

- Ticket booth sales are down: last year-to Jan 31st - \$4268, this year \$3040. Store sales yet unknown but Jill K. thinks store sales are up.
- Membership: 697 (last year 698)

##### b. Promotions (L.H.)

- Women's clinic; 43 attendees. Great event. Feedback has been positive.
- Leanne has not yet heard back about the "Women in sport" grant.
- Leanne is working on posters the Marathon.
- BV Open is Feb 12.

##### c. Lodge/ Area & Community forest (Brant)

- Logging is finished on the Pine Creek side.
- Lodge has a chimney problem. Kevin K. has looked into it and the chimney needs a new liner in the flue. There is a call for help to install the new liner.
- There is a new, small trail connecting the demo forest trail and new "block" trail at the end of the lights.

##### d. Race committee(Steve )

- Steve away.
- BV Open coming up soon.

##### e. ADP: (Liz H)

- Westerns in Canmore - 3 kids went. Great results for the athletes.
- Upcoming BC Cup#2 in PG. We have 28 athletes going.
- Liz wanted to document what Chris brings to the program: as follows
- Chris organizes volunteer coaches
- brings 10 years of national and international skiing experience

- Contacts with national team keeps him and us up to date on technique advancements
- Experienced in sports psychology-which can help athletes in life skills
- Extensive wax knowledge
- Rapport with national level athletes has benefitted our athletes by having access to the upper athletes.
- Good relationship with CCBC director
- Strong voice for the north, being from the north
- Inspiring to the athletes.
- Has inspired 3 specific older athletes to stay in the program.
- With a young family, he understands youth and families.
- He is a good response to the "upped" game of nordic racing programs.
- Coaches have a good rapport with him and he actively interacts with them on technique advancement

f. Rabbits

- Everything is going great.

g. Biathlon

- BC Cup#1 in Burns Lk. was great. 11 athletes went.
- 5 athletes going to Kelowna Biathlon BC Cup #2.
- Down to 14 athletes.

h. Back country

- Hytech gave the club \$2500 as a donation to the club programs.
- Dave rounded up another \$1000 donation from an individual
- Starr Creek in use.

i. Financial (Laura)

- Brunch and Punch had 39 people. (adults and kids)
- Budgets were sent to program directors and updates made where necessary.
- No unusual expenditures.

## Business

- 5-year Strategic plan: defer to next meeting

ACTION: Everyone review the 5-year Strategic plan, make comments and send them to Peter who will collate the comments. Have comments in by Feb 20th.

### 6. Restricting funds

Jill O. has determined there is no need to have a special meeting or AGM vote. What is required is a motion approved by the board at a regular board meeting.

**Motion:** Let it be moved that the Club will restrict \$13, 677.36 (current term deposits #702 and #707, or their direct replacements) to repair or replace Nordic centre infrastructure with funds to be dispersed by 2015. L.H. All in favour. Carried

**Motion:** Let it be moved that the Club will restrict \$43, 439.22 (current term deposits #700, 704 and #708, or their direct replacements) to replace or repair the piston bully with funds to be dispersed by 2015. LB All in favour. Carried

### 7. Grants (L-J):

- Amy Bucher has submitted a grant proposal to acquire skis for small kids ("Wee ski program"). There needs to be a lead proponent found to run and administer the program.
- L-J has recruited Liz H. to submit a gaming grant application to capitalize on a grant opening at present.
- Amy Bucher is also submitting an application to the Local Sport Funding source, for more funding for the Wee Ski program.

### 8. Draft policy on coach training funding. (L-J)

- L-J presented a draft policy for a "Subsidized Coach Training"

ACTION: L-J will circulate the draft policy via email and board members will review and comment to L-J. **Tabled for next meeting.**

ACTION: Liz H. will circulate the Coach training policy amongst the coaching committee for their comment. Comments to be presented at the next board meeting.

9. ADP policy on fee refunds. (Liz H.)

- Liz H. presented a policy for a "Refund Policy" for athletes who join the program and then back out later on. The coaches committee formulated and adopted this policy, presented here for the board's information. (see attached policy document)

10. Set date for next meeting

February 28, 2012 Alpenhorn, 5:30pm

Adjourn: Peter T. moved to adjourn

Carried 7:40pm

### Athlete Development Program Refund Policy:

For the purpose of paying fees the season begins on November 1<sup>st</sup>. Notwithstanding, the training season for the yearly training plan will be different than these dates. All fees must be paid before the athlete can attend the first session following November 1<sup>st</sup>. The Year round training program begins November 1<sup>st</sup> and ends October 31<sup>st</sup> the following year. For those athletes interested in only the summer program the fee will be 30% of the full Senior rate. The summer season begins May 1<sup>st</sup> and ends Oct 31<sup>st</sup>. There is no refund for the summer program.

#### Refund Policy-

Any skier/parent requesting a refund must do so in writing and all refunds shall be as follows.

- Before Dec 1<sup>st</sup> - 75%
- Before Jan 1<sup>st</sup> - 50%

All refunds shall be less the following:

- Club membership fees
- Season pass fees