

Bulkley Valley Cross Country Ski Club - Board Meeting

October 4, 2018 – Roadhouse Restaurant, Smithers

Board members

Present: James Cuell, Ben Forsyth, Anne Harfenist, Steve Osborn

Absent: Jill Krause, Kara Przeczek, Daryl Wilson

Meeting started at 18:15

1) Minutes of Last Meeting

- Minutes from September 6, 2018 meeting reviewed

MOTION: James moved that the minutes from the September 6, 2018 board meeting be accepted with submitted edits and posted on the bvnordic.ca website; Steve seconded. Motion approved.

Action Item: Steve will post minutes on website [posted Sept. 8, 2018].

2) Directors Reports

Daryl: President

- Meeting on Tuesday with insurance company re club insurance

Kara: Treasurer

- No report
- Note - Steve circulated draft FY2018 year-end finances and FY2019 budget in Oct 3 email

Steve: Secretary & Nordic Centre

- New caretakers in place
- New trails not yet worked on due to fire hazard
- Approval for new trails received
- Signs & mapping delayed
- New fuel tank in place

Jill: Membership

- No report

Anne: Volunteer (emailed report Oct. 2)

- Brochure completed

James: NSDP & Events

- Head coach on staff – getting programs up and running & filling gaps in personnel
- Grant received for NSDP
- Discussion around what to do to encourage coach recruitment; potential of incentives

Action Item: **James** to discuss with Lisa and small group of others

Ben: Communications (emailed report Oct. 4)

- Advertised for a Ski S'Kool coordinator with flyers in school and on facebook

Bulkley Valley Cross Country Ski Club - Board Meeting

October 4, 2018 – Roadhouse Restaurant, Smithers

- Tried unsuccessfully to get current pricing from SkiTrails.info (automated grooming status reporting). Emailed many times and left voicemail.
- Met with Lisa to discuss reducing redundant content by directly embedding google docs content into the website
- Tweaked some of the google groups (e.g. cleaned out the bunnies/rabbits parent groups)
- Proof'd the zone4 registration flow and followed up on small changes for that
- Worked with Dawn and Helene to update the rabbits information page
- Updated the coach training information on the website given information from Sandra
- Done some research into the history of the various club logos while trying to find a vector version of the "Cross Country Ski Club" version. After not finding one decided to ask Taylor Bachrach to make a similar one that is slightly more polished than the existing one (he made the "Nordic Centre" version one back in 2005)
- Also getting Taylor to make some event poster templates to use for our races and social events.
- Organized some club pictures from the bvnordic.ca ftp area into photos.google.com to share with a writer doing a story about the club in a magazine distributed with the globe and mail.
- We could really use a few good stock club pictures to use for things like this in print quality.
- Promoting AGM and work bee on facebook
- Investigated using mailchimp for club announcements and newsletter distribution for better formatting and tracking than the announce google group provides. Many other clubs use mailchimp and it makes it easy to keep something like newsletter content in one place and link to that from facebook, website, twitter, etc.

3) Actions from previous minutes and New Business

a) 2018-2019 Events (Steve brought print out to meeting)

- Ski swap scheduled for Nov 3
- Buchfink Lodge/volunteer appreciation day tentatively scheduled for Mar 10

MOTION: Steve moved to adopt club events calendar with changes noted above; James seconded. Motion approved. (Table of event dates appended)

Action Item: *Anne* to send note to L-J re updated calendar

b) AGM

- Draft agenda distributed
- Discussion about what key messages want to cover
- Future consideration for next board – attach list of board of directors to AGM agenda

Action Item: *Ben* to prepare Facebook post re need for new directors

Bulkley Valley Cross Country Ski Club - Board Meeting

October 4, 2018 – Roadhouse Restaurant, Smithers

Meeting adjourned 19:50

Next meeting Nov. 1

Club Events & other dates	Date	Contact	Name	Other Notes:
Bottle Drive		Ski Boosters	Pauline Mahoney	
Work Bee	13-Oct	Board	Steve	Changed from Sep 23
Coach/CMT Meeting/check in ?????	26-Sep	CMT/HC	James/Irene	Check in for start of season expectations, Confirm Practice times (Dry and Snow)
Teck Northern Fall Camp	28-Sep	Smithers - HC		changed from PG
AGM & Snowflake Social	12-Oct	Board	Steve	
Coach Meeting - ALL ?	11-Oct	HC	Lisa	Confirm groups, and helpers for events
ADP Ski Marking-Testing	17-Oct	Ski Boosters	Jen	
McBike Night	24-Oct	HC	Lisa	
Ski Swap	03-Nov	Club member	Deb or another member	Deb would like to pass on. Deb did confirm the date, however. NSDP Parent meeting will happen this evening.
Teck Northern Snow Camp	Nov 30-Dec 2	Smithers- HC	Lisa	Confirmed with CCBC
CC Course	Nov 30-Dec 2	NSDP Training Coordinator	Sandra	Confirmed with CCBC
		HC	Lisa	
Biathlon BC Cup 1 - Whistler	Dec 7-9			
NSDP Wax Clinic 1	08-Dec	ADP Coach/HC	James Cuell	Clinic for Rabbits & TA and all NSDP programs

Bulkley Valley Cross Country Ski Club - Board Meeting

October 4, 2018 – Roadhouse Restaurant, Smithers

Club Events & other dates	Date	Contact	Name	Other Notes:
ADP Parent Orientation	08-Dec	HC/Ski Boosters	Lisa/Jen	Parent social- info on season. Chores etc.
ADP/Ski skool Coach Safety/Intro	08-Dec	HC and Club and Ski Skool	Lisa	Go over skidoo and first aid etc.
XC Vernon NorAms	Dec 8-9			
XC Whistler NorAms	Dec 13-16			
Santa Day	15-Dec	Events -	Lea-Marie/Perry	
XC BC Cup 1/ Winter Games Trials PG	28-30 Dec			
Biathlon BC Cup 2- Prince George	Jan 4-6			
Morice Mtn Challenge	05-Jan			Greg from Houston is looking into this
Rabbits Begin	12-Jan	Rabbit Coordinator		
Masters Begins	16-Jan	Masters Coordinator	Cobey Oliemans	
Biathlon BC Cup 3 - Quesnel	Jan 18-20			
NSDP Wax Clinic 2	19-Jan	ADP Coach/HC	James Cuell	Clinic for Rabbits & TA and all NSDP programs
XC Teck Northern Cup #1- Vanderhoof	19-Jan			
Tour de soup	20-Jan	Events	Kathy/LJ	
XC BC Cup #2 - Revelstoke	26-27 Jan			
XC Snow Valley Open	26-Jan			
Women's clinic	27-Jan	Club member	Nellie Dow	
Biathlon BC Cup 4 - Vanderhoof	February 1-3			
XC Teck Northern Cup 2- Burns Lake	03-Feb	Burns Lake		
Rabbit Night Ski	07-Feb	Rabbit Coordinator	Helene	

Bulkley Valley Cross Country Ski Club - Board Meeting

October 4, 2018 – Roadhouse Restaurant, Smithers

Club Events & other dates	Date	Contact	Name	Other Notes:
XC Westerns Kelowna	Feb 8-10			
Welcome Day	10-Feb	Events	Tenley Dahlie	For new and potential skiers
XC Midget Champs - Vernon	16-Feb	HC	Lisa	
Rabbit Superhero Day	23-Feb	Rabbit Coordinator	Helene/Dawn	
XC Moose Marathon-Kitimat	23-Feb			
XC Teck Cup 3/Chris Dahlie	24-Feb	Race Committee	Jennifer	
Biathlon BC Cup 5 - Kelowna	Mar 1-3			
XC BC Champs Salmon Arm	Mar 1-3			
Coach Meetings (feedback)	Mar 4 week	HC	Lisa	Small group meetings-- check in for feedback
Rabbit Fun Day	09-Mar	Rabbit Coordinator	Helene/Dawn	
Wet'sin'kwa Loppet	16-Mar	Race Committee	Jennifer	
XC Nationals Quebec	Mar 13-20			
Buchfink Lodge Day	10-Mar	Events	Anne Harfenist	Volunteer Appreciation in the spirit of the Buchfinks
Spring Break	18-22 of March			
NOT YET SCHEDULED				
ADP Year End Party		HC and Ski Boosters	Lisa &	
ADP Wild Racing Funday		ADP Coach/HC	Lisa	Skiathlon and maybe biathlon??
Spring into Biathlon	Apr?		Peter Tweedie	For new biathletes