

Bulkley Valley Cross Country Ski Club - Board Meeting

September 6, 2018 – Roadhouse Restaurant, Smithers

Board members

Present: Daryl Wilson, James Cuell, Steve Osborn, Kara Przeczek, Anne Harfenist, Jill Krause

Absent: Ben Forsyth

Meeting started at 18:10

1) Minutes of Last Meeting

- Minutes from June 11, 2018 meeting reviewed

MOTION: Daryl moved that the minutes from the June 11, 2018 board meeting be accepted as written and posted on the bvnordic.ca website; Anne seconded. Motion approved.

Action Item: Steve will post minutes on website [posted Sept. 8, 2018].

2) Directors Reports

Daryl: Collected rent for lodge use this summer – one fee outstanding
Caretaker changeover taken care of – contract yet to be signed
Has decided not to stand again as president; will attend as past president

Action Item: Daryl to pass files over to Steve

Jill: Membership – nothing to report

Anne: Pamphlet in progress
Improved volunteer tracking system prepared

Action Item: Anne to have pamphlet ready for ski swap

Action Item: Steve to send Anne # volunteers from firewood workbee

Kara: 2017-2018 financials emailed Sept 4
Final year-end will include transfers
Some old cheques from ski swaps remain unclaimed
Discussion about how to allocate ~\$30K grant from Wetzin'kwa related to last year's logging

MOTION: Daryl moved to allocate \$20K to the infrastructure fund and the remainder to the tracksetter fund; James seconded. Motion approved.

Action Item: Kara to update financials

Action Item: Kara to ask Brenda to make adjustment to move cheques from expenses to other income

James: Gaming grant received
Lisa to return as coach

Action Item: James to forward Lisa's contract to Kara

Bulkley Valley Cross Country Ski Club - Board Meeting

September 6, 2018 – Roadhouse Restaurant, Smithers

Steve: Nordic Centre update in August 26 email

Some improvements to existing trails were done (using Rural Dividend grant) earlier this summer but then the high fire hazard has delayed further work. As soon as we get some rain, Kevin plans to give the go ahead on trail brushing, logging new trails and further excavator work.

The Office of Wet'suwet'en has OK'd the new trails and requested that we work more closely in the future with the Cas Yex house. One suggestion is to incorporate some Wet'suwet'en trail names.

Map revisions and signs are still being worked on. We probably won't be able to obtain Wet'suwet'en names in time, so I expect to have to use temporary maps for this year.

The new firewood shed is full and firewood is drying. At our October workbee we will move the dry wood into the closed-in shed and restock the open firewood shed.

Robbie and Andrea Dunbar, our caretakers for the last 3 years, are moving to town effective Oct 31. Gen Perkins and Michel Poulin are our new caretakers starting November 1. They are really enthusiastic young couple who seem to be a great match for our club.

New gates to be constructed

3) Actions from previous minutes and New Business

a) 2018-2019 Events (Steve emailed Sept 5)

- Workbee – Sept. 9 cancelled & Sept. 23 workbee rescheduled for October 7
- AGM date changed to October 12
- Buchfink lodge/volunteer appreciation day still to be scheduled; depends on B.C. holiday

MOTION: Steve moved to adopt club events calendar with changes noted above; Kara seconded. Motion approved. (Table of event dates appended)

b) Season start-up tasks (Steve emailed checklist Sept. 5)

c) AGM agenda topics (notice must go out 2 weeks in advance; on website 3 weeks in advance)

- Directors' reports
- Financials for 2017-2018 and budget for 2018-2019
- Financial health of club, day use fee increase, efforts to improve efficiency, explain roll up of registration fees into pass fees, no planned logging, grant-writing successes, firewood shed, machine shed, trail maps & signs, trail improvements & additions

Action Item: All directors to submit report for AGM by October 1

d) Contributions from Programs and Events to general revenue

- Idea discussed and rejected

e) Fundraising options

- Add option to donate to comfy chairs to registration form

Bulkley Valley Cross Country Ski Club - Board Meeting

September 6, 2018 – Roadhouse Restaurant, Smithers

f) Comfy couch

Action item: James to buy couch and chairs

g) Seeking membership feedback

- Reviewed experience with beta testing of survey
- Perhaps try again once trail strategy is public and if considering season pass increase

h) Director responsibilities (Steve emailed 2017-2018 version Sept 5)

- NSDP all key volunteers in place except school program

i) Director recruitment

Action Item: Ben to recruit new directors via email to membership

Action Item: All directors to recruit new board members

4) Other Business

- Lisa's request for free day passes: we don't give away passes

Action Item: James to reiterate board's position to Lisa and address any pass exchanges/gifts using NSDP funding.

- Insurance renewal

Action Item: Daryl to take care of

- Fuel refill

Action Item: Steve to ask about whether the tank is locked and ask Brant about combining fuel accounts

5) Next Meetings

- 6 pm on first Thursday of each month: October 4, Nov. 1, Dec. 6

Meeting adjourned 20:35

Bulkley Valley Cross Country Ski Club - Board Meeting

September 6, 2018 – Roadhouse Restaurant, Smithers

| Club Events & other dates | Date | Contact | Name | Other Notes: |
|-----------------------------------|--------------|---------------------------|-----------------------|---|
| Bottle Drive | | Ski Boosters | Pauline Mahoney | |
| Work Bee | 07-Oct | Board | Steve | Changed from Sep 23 |
| Coach/CMT Meeting/check in ?????? | 26-Sep | CMT/HC | James/Irene | Check in for start of season expectations, Confirm Practice times (Dry and Snow) |
| Teck Northern Fall Camp | 28-Sep | Smithers - HC | | changed from PG |
| AGM | 12-Oct | Board | Steve | |
| Coach Meeting - ALL ? | 11-Oct | HC | Lisa | Confirm groups, and helpers for events |
| ADP Ski Marking-Testing | 17-Oct | Ski Boosters | Jen | |
| McBike Night | 24-Oct | HC | Lisa | |
| Ski Swap | 09-Nov | Club member | Deb or another member | Deb would like to pass on. Deb did confirm the date, however. NSDP Parent meeting will happen this evening. |
| Teck Northern Snow Camp | Nov 30-Dec 2 | Smithers- HC | Lisa | Confirmed with CCBC |
| CC Course | Nov 30-Dec 2 | NSDP Training Coordinator | Sandra | Confirmed with CCBC |
| | | HC | Lisa | |
| Biathlon BC Cup 1 - Whistler | Dec 7-9 | | | |
| NSDP Wax Clinic 1 | 08-Dec | ADP Coach/HC | James Cuell | Clinic for Rabbits & TA and all NSDP programs |
| ADP Parent Orientation | 08-Dec | HC/Ski Boosters | Lisa/Jen | Parent social- info on season. Chores etc. |
| ADP/Ski skool Coach Safety/Intro | 08-Dec | HC and Club and Ski Skool | Lisa | Go over skidoo and first aid etc. |
| XC Vernon NorAms | Dec 8-9 | | | |

Bulkley Valley Cross Country Ski Club - Board Meeting

September 6, 2018 – Roadhouse Restaurant, Smithers

| Club Events & other dates | Date | Contact | Name | Other Notes: |
|-------------------------------------|--------------|---------------------|-----------------|---|
| XC Whistler NorAms | Dec 13-16 | | | |
| Santa Day | 15-Dec | Events - | Lea-Marie/Perry | |
| XC BC Cup 1/ Winter Games Trials PG | 28-30 Dec | | | |
| Biathlon BC Cup 2- Prince George | Jan 4-6 | | | |
| Morice Mtn Challenge | 05-Jan | | | Greg from Houston is looking into this |
| Rabbits Begin | 12-Jan | Rabbit Coordinator | | |
| Masters Begins | 16-Jan | Masters Coordinator | Cobey Oliemans | |
| Biathlon BC Cup 3 - Quesnel | Jan 18-20 | | | |
| NSDP Wax Clinic 2 | 19-Jan | ADP Coach/HC | James Cuell | Clinic for Rabbits & TA and all NSDP programs |
| XC Teck Northern Cup #1- Vanderhoof | 19-Jan | | | |
| Tour de soup | 20-Jan | Events | Kathy/LJ | |
| XC BC Cup #2 - Revelstoke | 26-27 Jan | | | |
| XC Snow Valley Open | 26-Jan | | | |
| Women's clinic | 27-Jan | Club member | Nellie Dow | |
| Biathlon BC Cup 4 - Vanderhoof | February 1-3 | | | |
| XC Teck Northern Cup 2- Burns Lake | 03-Feb | Burns Lake | | |
| Rabbit Night Ski | 07-Feb | Rabbit Coordinator | Helene | |
| XC Westerns Kelowna | Feb 8-10 | | | |
| Family Day - Holiday -- ? | 11-Feb | NONE | | Just a holiday to be aware of |
| XC Midget Champs - Vernon | 16-Feb | HC | Lisa | |

Bulkley Valley Cross Country Ski Club - Board Meeting

September 6, 2018 – Roadhouse Restaurant, Smithers

| Club Events & other dates | Date | Contact | Name | Other Notes: |
|------------------------------|----------------|---------------------|---------------|---|
| Rabbit Superhero Day | 23-Feb | Rabbit Coordinator | Helene/Dawn | |
| XC Moose Marathon-Kitimat | 23-Feb | | | |
| XC Teck Cup 3/Chris Dahlie | 24-Feb | Race Committee | Jennifer | |
| Biathlon BC Cup 5 - Kelowna | Mar 1-3 | | | |
| XC BC Champs Salmon Arm | Mar 1-3 | | | |
| Coach Meetings (feedback) | Mar 4 week | HC | Lisa | Small group meetings-- check in for feedback |
| Rabbit Fun Day | 09-Mar | Rabbit Coordinator | Helene/Dawn | |
| Wet'sin'kwa Loppet | 16-Mar | Race Committee | Jennifer | |
| XC Nationals Quebec | Mar 13-20 | | | |
| Spring Break | 18-22 of March | | | |
| | | | | |
| NOT YET SCHEDULED | | | | |
| ADP Year End Party | | HC and Ski Boosters | Lisa & | |
| ADP Wild Racing Funday | | ADP Coach/HC | Lisa | Skiathlon and maybe biathlon?? |
| Buchfink Day | Feb ? | Events | Ann Harfnest | Volunteer Appreciation in the spirit of the Buchfinks |
| Welcome day | Feb ? | Events | Tenle Dahlie | For new skiers in the club |
| Snowflake Social | Nov? | Events | Daryl | Adult beginning of the year social |
| Spring into Biathlon | Apr? | | Peter Tweedie | For new biathletes |