**Board members**

Present: Jen Chapman, Barb Guillon, Anne Harfenist, Kira Hoffman, Ali Howard, Susan Kinkela, Brandin Lilgert, Steve Osborn, Sarah Sacharoff

Unable to attend: Hillary Clark, Stephen Wickham

Guests: Kelsey Stasiuk

Meeting started at 19:03

**1) Minutes of Last Meeting**

***Motion:* Steve O. moved to accept January 2 draft board meeting minutes; Ali seconded. Approved.**

**2) Directors Reports**

**Barb**: Treasurer (no report)

**Steve O:** Nordic Centre (emailed Jan. 22)

Nordic Centre report:

* As requested at the last board meeting, I reviewed whether our insurance situation would allow the possibility of Spirit North having a sleepover at the lodge during their ski festival. I reported to board: given the complexity and types of our insurance coverage, I recommended against allowing the sleepover or any non-club use outside of normal operating hours.
* I uploaded to the website and to our Admin/Board drive, the Building Use Policy that was approved January 2.
* Jan and the grooming crew have been doing what they can given the uncooperative weather. The PistenBully is working fine but has often been left in the garage due to challenging temperatures. Small machines have been used more than would be typical this time of year. There have been some ongoing minor electrical issues with the old Skandic. Glad we bought the new Skandic this year.
* One of the respondents to the dog trail poop email was concerned about the quality of tracks on the dog trails. At first I thought they were being fussy and not recognizing the weather challenges we’ve been having. But I passed the note on to Jan who checked out the trail and found some problems caused by groomer error. He fixed it and will work with the groomers to avoid a repeat. He also responded to the person who raised the issue.  Lesson learned: complaints need to be taken seriously as they could raise valid concerns that warrant attention.
* I am providing extra info to Recreation Sites and Trails in support of our Nov 30 trail authorization request. More info and meetings still to do. The extra requirements and my slow response are slowing the authorization process. Not sure if the delay will affect the summer work proposed in our grant applications.

**Susan:** Membership (emailed Jan 22)

1. Reciprocal agreement for Caledonia Cross Country Ski Club (Prince George) and Hudson Bay Mountain Resort are in place. Hudson Bay Mountain Resort needs to be renewed next year as it is two year cycle. Jill Krause informed me that reciprocal agreements with Omineca Ski Club (Burns Lake) and Morice Mountain Nordic Ski Club (Houston) are ongoing.
2. TOTAL PASSES: 1147\*\*



|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | OCTOBER | NOVEMBER | DECEMBER JANUARY | TOTAL | COMBINED  TOTAL |
| CHILD | YES | 12 | 10 | 2 0 | 24 | 109 |
| NO | 28 | 28 | 14 2 | 72 |
| No  Choice  Indicated | 10 | 1 | 1 1 | 13 |
| YOUTH | YES | 11 | 18 | 0 0 | 29 | 89 |
| NO | 23 | 16 | 4 1 | 44 |
| No  Choice  Indicated | 10 | 4 | 2 0 | 16 |
| ADULT | YES | 91 | 201 | 74 3 | 369 | 929 |
| NO | 60 | 236 | 179 15 | 490 |
| No  Choice  Indicated | 37 | 22 | 10 1 | 70 |
|  | NO  PASS  WANTED | 1 | 2 | 5 0 | 8 | 8 |
|  | TOTAL | 283 | 538 | 291 23 |  | 1135  \*(+12)  **\*\*1147** |

\*12 people needed to purchase pass through Treasurer due to small “glitch” in system.

**\*\***The total number will be slightly lower as some passes have been refunded. Continued page 2

1. TRAIL TICKET DETAILS

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **December** | **January**  **(to January 17)** | **February** | **March** | TOTAL |
| Adult | 139 | 333 |  |  |  |
| Youth | 5 | 24 |  |  |  |
| Child | 8 | 11 |  |  |  |
| Gift Certificates | 5 | 6 |  |  |  |
| Reciprocal | 1 (Morice) | 2 (Omenica)  4 (Caledonia)  3 (Morice)  2 (Otway) |  |  |  |
| TOTAL | 158 | 385 |  |  |  |
| REVENUE | $2,264.20 | $5,423.20 |  |  |  |

***Action Item: Susan*** *to let board know how many people opted for the discount during registration*

**Brandin:** Communications (no report)

**Position open:** Grants & Sponsorships

**Ali:** Events (emailed Jan 22)

Lots on the go this month:

-- set up & have been monitoring Holiday Hustle myself (embarrassed to say that I had forgotten about it due to a very busy fall so I neglected to farm it out to volunteers!). It is running a bit longer than in past years (2021 it was Dec 26 to Jan 20, last year Dec 26 to Jan 9) in order to have a longer weather window and also to allow people who attended the Womxn's clinic today to try it out if they were keen: eight people did. So far at least 105 people have done 189 laps. Brandin has helped with the SM posts and website -- thank you!

-- a Cansi level 1 course organized by Karen Miller was attended by 8 women January 6 to 8, all of whom passed. Funding came from surplus from last year's Womxn's Clinic, BVCU, last year's drop in Masters Groups and possibly NSDP (Sarah, please confirm??), making it very low cost.

-- the annual Womxn's clinic occurred today (Jan 22), and was a resounding success. It was fully subscribed with 70 registered and a wait list. Unfortunately, there were three very last minute cancellations whose spots the organizers otherwise would have filled, so they will be reviewing the cancellation policy they published on zone4 registration. Groups ranged from beginners to advanced, in both classic and skate. Thirteen women instructed, and were given honorariums. Pete Krause also helped out by providing a wax clinic after the lessons and McBike sponsored the event with an extremely generous selection of prizes

-- the Tour de Treat will take place next Sunday, January 29. The organizers received clearance from Northern Health that volunteers could make treats for it, so they did not have to request donations from local businesses. Tickets are $2, with all proceeds going to the Salvation Army soup kitchen, and limited to 200 attendees.

-- Robbie Dunbar has a very small race committee despite last year's best efforts to ensure a more robust RC this year. The race notice has been sent out and registration will open soon at zone4. This is the Club's first multi-day event in several years; an interval start classic race will be held on Saturday Feb 25, followed by a mass start free race on Sunday, Feb 26. Volunteers are urgently needed. The race committee will meet this week; I will attend.

-- McBike will host Family Day with free rentals on Sunday, Feb 19

**Sarah:** NSDP (emailed Jan. 18; update from NSDP coordinator was attached)

- Sarah sent a bunch of edits and questions about Dec 31 financial report to Tisha/Steve/Barb

- Sarah and Jen met with ski boosters to discuss needs for volunteers for the rest of the season.

- working on reply to BVCU regarding their interest in wellness sessions.

 - Steve Wickham completed the NWSDA Fall update required for grant, and is sending an early season race report for grants as well.

Masters Drop In

- Masters Drop in Starting on Wednesday, seems well in hand

ADP

- one on one technique sessions underway outside of regular practice sessions.  U12+ with Andrew, Ryan, Sandy

- at least 14 ADP athletes, plus 3 masters athletes attended the BC Cup in Whistler.  Great skiing, lots of competition.  Definitely saw some very tight corners that these athletes were navigating which made me think about our proposed new maze trails.  See one of the corners from the Whistler course here:

 https://drive.google.com/file/d/1KpwyP9Bm2DGycNpR6X0HM9J55IFemPtu/view?usp=share\_link

**Jen:** President (emailed Jan 22)

- Collected Letters of Support for the REDIP grant application.

- Meeting with Sarah for NSDP related topics.

- Meeting with Ski Boosters to discuss volunteer roles and challenges.

- Connected with Sue Pearce from Jack Rabbits to discuss possible future Jack Rabbit Co-ordinator as this will be her last year in the role.

**Anne:** Secretary (emailed Jan 15)

I submitted the annual Partnership Agreement Engagement  Summary to Rec Sites & Trails.

**3) Action Items from Previous Meeting**

* ***those directors who have not already done so*** *to prepare job descriptions – some still outstanding; spreadsheet distributed showing possibly outstanding job descriptions with request for updates*
* ***Steve*** *to ask Jan to check into whether Spirit North could be covered by our property insurance – done*
* ***Anne*** *to organise tracking system for sponsorships and grants – sponsorships completed; grants in progress*

**4) New/Continuing Business**

1. Annual Fundraiser

* Much discussion about potential targets for fundraising, best strategy over long-term to attain goal
* Agreed that new tracksetter should be focus of fundraising effort
* Agreed that end goal amount rather than annual amounts should be listed on fundraising page

***Motion:* Steve O. moved to support annual club fundraiser through Nordique Canada toward new tracksetter; Ali seconded. Approved.**

***Action Item: Jen*** *to set up Nordiq Canada fundraiser*

***Action Item: Brandin, Jen and Kira*** *to work on communications wrt fundraiser*

***Action Item: Steve*** *to follow up on TrailForks notice on kiosk and remove if hasn’t generated donations*

b) Dog Trails

* Notice sent out to all members soliciting possible solutions wrt dog poop issue
* Notice sent out to people who offered to volunteer on dog trails during registration soliciting interest in committee/focal group to consider dog trail issues and opportunities (included examples: assessing members’ suggestions wrt dog poop, input into new dog trails, coordinating change in ski direction on trails)

***Action Item: Anne*** *to connect volunteers with each other and lay out process for moving ahead with trail direction change (is it good idea?; steps to accomplish; run by Jan)*

c) Permanent Passes

* Will need to decide soon whether want to for next year

***Action Item: Susan*** *to provide recommendation to board sometime within next month or two*

d) Volunteer Check List on Registration Form

* Some inconsistencies/discrepancies noted
* Events and Dog Trails have found present system useable

***Action Item: Sarah*** *to contact registrar to see whether easily corrected*

Meeting adjourned 20:03

Next board meeting: Feb 27