**Board members**

Present: Jen Chapman, Barb Guillon, Anne Harfenist, Kira Hoffman, Ali Howard, Susan Kinkela, Brandin Lilgert, Steve Osborn, Sarah Sacharoff

Unable to attend: Hillary Clark, Stephen Wickham

Guests: Kelsey Stasiuk

Meeting started at 19:35

**1) Minutes of Last Meeting**

***Motion:* Jen moved to accept Febraury 27 draft board meeting minutes; Barb seconded. Approved.**

***Motion:* Jen moved to accept March 10 draft board meeting minutes; Susan seconded. Approved.**

**2) Directors Reports**

**Barb**: Treasurer (financial reports emailed March 27)

**Steve O:** Nordic Centre (no report)

**Brandin:** Communications (no report)

**Position open:** Grants & Sponsorships

**Ali:** Events (emailed March 21)

— Despite a lot of competing events happening in Smithers, over 200 people participated at the 34th annual Wetzin’kwa Loppet on Saturday, March 18. It was a gorgeous day for racing & grooming was great. The race committee used a slightly different stadium layout than in previous years, which enhanced skier security and improved the timers’ field of vision. There was a bit of confusion about the new layout, and it can be improved for the future, but overall it worked well. Due to slow volunteer uptake (due to other competing events), the race committee decided to make the volunteer draw prize a season pass for 2023-24. Once that was advertised, the event had enough volunteers, who were enthusiastic & energetic.

—Abby Morgan & Wes Ashwood are organizing a “virtual loppet” event beginning today (March 21). To simplify things for both the groomers and the community, there will just be 10km route on Pine Creek.

**Sarah:** NSDP (emailed March 16)

**ADP Racing**

- BV Nordic did it again! We won the Northern Teck Cup Aggregate Award for having the most athletes at all the Northern races!

- two race reports attached

- Ava Wimbush attended Canada Winter Games in PEI

- Ava Wimbush and Finley Gagnon currently at Nationals in Thunder Bay.

- a number of our high school athletes unable to attend Vanderhoof and our Loppet because of Mamma Mia Production

- 6? BV Nordic athletes going to BC Winter Games in Vernon next weekend with Helene and Josh

- Sandy and Chris have stepped up to cover the waxing role for the club for the last couple of races.  They are doing a great job.

**Anne:** Secretary (emailed March 16)

* Sent letter to potential grant-writing volunteers soliciting help for 2 upcoming grant applications
* Update to Shine Together (from Jan):

Shine Together action is done. Several discussions over the phone with Lisa P regarding the event. In the end, it was a good event for her and the group. About 12 people joined in and she sent the club an email thanking us for the support. I mentioned to her that if they’re planning this in the future we need to consider the snowshoeing component, as it does perhaps send out a blurred understanding that one can now snowshoe on the Nordic Centre Trails.

* Update on thank-yous to sponsors (from Jan):

Thanks will be going out over the next week.

**3) Action Items from Previous Meeting**

* ***those directors who have not already done so*** *to prepare job descriptions – some still outstanding*
* ***Susan*** *to provide recommendation to board sometime within next month or two – not yet done*
* ***Sarah*** *to contact registrar to see whether volunteer list issue is easily corrected - done*
* ***all directors*** *to think about permanent passes and let Susan know if any ideas – not yet done*
* ***Jan*** *to connect with Lisa about Shine Together - done*
* ***Jan*** *to send out thanks for support to sponsors indicating in general what was accomplished – in progress*
* ***Anne*** *to contact members who noted that they would be interested in helping out with grant writing to see if might want to work on either of the above grants this yea - done*
* ***Jen*** *to see if bank loan is even a possibility – not yet done*

**4) New/Continuing Business**

1. BV Community Foundation grant

* Expression of Interest probably due May 19
* Discussed ideas of professional grant writer and external input
* Haven’t heard back yet from most of grant-writing volunteers
* If someone volunteers then Steve O offered to work with them while calling on other board members for input; otherwise Steve will look into preparing EOI with help from others on board

1. Addressing issue of people skiing without paying

* Email from member asking us to do more; suggested 4 steps: warning, photo hung, spray paint skis, vehicle towed
* At present, checkers carry day passes to sell to people found without pass, give talk, ask to go to McBike to purchase daypass if don’t have cash on them
* Info available on # checkers/hours on trail and how many who are stopped don’t have passes – Jan has records but maybe not totals
* Suggestions of sign on tunnel ~ it costs $$ to groom these trails – paid for by ski pass
* Get idea of extent of problem and then revisit

***Action Item: Anne*** *to get information from Jan*

1. Appointment of Key Positions policy

***Motion:* Anne moved to amend the Appointment of Key Position policy by adding the Coach Management Team to the list of positions that the policy applies to; Sarah seconded. Approved.**

***Motion:* Anne moved to approve the addition of Chris Werrell to join Ryan Chapman and Sarah Sacharoff on the Coach Management Team; Kira seconded. Approved.**

At this point, the meeting was moved in camera.

Meeting adjourned at 20:45.

Next meeting: April 24