

Bulkley Valley Cross Country Ski Club  
Minutes of Executive Board Meeting  
Alpenhorn Inn  
June 14, 2012

Executive Attendees: Jill O'Neil, Brant Dahlie, Virginia Cobbett, Andrea Scarth, Jill Krause, Rosemary Barnewall, Ken Eng, Dave Pellow, Kirsteen Laing

Call to Order: 5:35 pm

1. Adoption of agenda M/S/C
2. Minutes adopted M/S/C
3. Correspondence and e-mails Insurance renewal (Jill will follow up).

4. Roles and Responsibilities

- a) Discussion of workload of the Promotion/Members Services role and how to find new volunteers and whether it's possible to have more events. Suggestion is to review the phone list and to call people to form sub-committees.

Virginia is willing to look after the process of updating the website but feels she does not have the time to maintain it.

Ski swap – October 26<sup>th</sup>.

- b) Work bee on Saturday, September 22<sup>nd</sup>. Contact people through the e-mail listing.

5. Financial

- a) There was discussion on the grant that was received to pay for the majority of the costs for the Piston Bully and construction of the Biathlon Warming Hut.
- b) A discussion took place on grant applications and it was agreed that the club would continue to apply for any available grants.
- c) It was clarified that any restricted funds that are established by a Board motion can be unrestricted by a future board motion. Any funds that are restricted by an external person or organization, such as a donation or grant, cannot be changed and used for another purpose.
- d) It was decided that a financial objective of the club would be to minimize the amount of cash in the bank at the end of the year, to better show need when applying for grants

## 6. Grants

a) Andrea has been working on a grant application to Alta Gas. The complication is that Alta Gas sponsors at the National level with Cross Country Canada. It was decided that we would continue with a grant application for funds to operate the tracking program.

b) Motion – the Club withdraws the funds from the Restricted Fund – Piston Bully to meet its commitment for the Community Recreation Grant from. M/S/C

## 7. Starr Creek Cabin

BVCCSC owns the cabin. The cabin needs to be moved but the club can't afford to move it. We will close it for the winter until we know if there will be money from the government to move it.

## 8. Adjournment

Meeting adjourned at 7:20 pm.

Next Meeting:

October 1, 5:30 pm at Alpenhorn