

Bulkley Valley Cross Country Ski Club
Minutes of Executive Board Meeting
Smithers Art Gallery
February 18, 2013

Executive Attendees: Jill O'Neil, Brant Dahlie, Andrea Scarth, Jill Krause, Ken Eng, Peter Tweedie, Suzanne Pierce, Dave Pellow, Rosemary Barnwall

Visitor: Kirsteen Laing (bookkeeper), Tenley Dahlie, Liz Osborn

Call to Order: 5:38 pm

1. Adoption of agenda M/S/C

2. January Minutes adopted M/S/C

Visitor: Tenley Dahlie - Discussion on Cansi ski instruction

- Tenley presented what Cansi is and how it differs from NCCP (handout)
- Cansi is not race focussed, as is NCCP. NCCP is skills focussed while Cansi is focussed on how to instruct ski skills
- Cansi 1 course costs about \$150 for a weekend course.
- We have a growing Masters ski program (evenings)- some instructors are asking about getting instruction on how to instruct skiing skills.
- Cansi is not recognized by CCBC for coaches in youth programs. They subscribe to the NCCP system (IC,CC,L2T, etc)
- There is a potential liability issue with teaching ski skills if the instructors aren't certified in some fashion.
- ACTION ITEM: Tenley will look into the costs of hosting a CANSI Level 1 course and report back to the board those costs and any potential interest there may be for this course.

Visitor discussion: Membership fee structure (Liz Osborn presentation)

- There is an apparent fee imbalance in the current club fee structure with respect to children members. See fee structure analysis paper.
- The current fee structure is based on a person (single) versus multiple (family) with no accounting for age. So a single child member joining rabbits would pay the same club fee as an adult, which seems disproportionate.
- The issue does not impact adult fees, only youth.
- Liz has proposed a new fee structure for next season (see attached document).
- MOTION: Ken Eng
Be it proposed that the proposed, revised club membership fee structure be put forward at the next BVCCSC AGM for a membership vote. Carried
- Liz also provided a chart with BVCCSC membership data with skill Dev program numbers, for our info.
- Refund policy discussion: When membership fee refunds are requested after Dec 10th (annually), the CCBC amount will not be refunded nor any processing fees. These fees will have already been paid out by the club and are non-recoverable.

3. Correspondence and e-mails Some misc communications.

Directors Reports:

Lodge and Area (Brant)

- we need more snow!
- Wetzinkwa trail worked on.
- Everything else going as expected.

Membership (Jill K.)

- Total members 637 to date (last year 701)
- Ticket booth \$5060 to date (last year \$3756)

NSD (Peter)

- There was a recent coaches meeting
- Coaches discussed future grant applications and how they will be done.
- There was an informal survey and discussion on the Head Coach's (Chris) utility.
- Update:
- Great turn out at the Nordic BC Champs in PG
- Small but dedicated crew going to Nordic Western's in Grand Prairie
- Small groups going to Biathlon BC Cups but great experiences and decent results.
- Upcoming Biathlon BC Champs in PG at the end of feb.

Race Committee (Ken)

- Recent Chris dahlie race - good turn out, good conditions
- Upcoming Wetzinkwa Loppet on March 9th
- Ken discussed trying to change up the awards process from the traditional first past the post
- Loppet will be one-day, with classic and free-style (skate) in separate starts.

Financial (Rosemary)

- As of the end of January- bank balance is good.
- no big expenses coming up.
- next meeting needs to be a budget meeting.

Grants (Andrea)

- Gaming grant: Jill Weere's has agreed to write the next gaming grant
- Some discussion on who writes grants versus reporting the outcomes. There needs to be coordination on this between the board and proponents (e.g NSD)

Promotions (Sue)

- AGM date - May 16 (thursday)
- Sue to organize venue - Olde Church
- Meeting 7-9pm. Book hall for 6pm to allow set-up.
- Nominating committee-Sue will run it; search out new potential board members

- Next newsletter - Mid March
- Club Facebook page - getting about 40+ people per post
- Sue asked for direction from the board on promoting events- ours and other clubs.

Follow-up on Planning Meeting:

- Discussion around the table on new furnace replacement
- ACTION: Brant will get a written quote (from North Central?) for the replacement of the furnace (purchase and installation)
- He will also get more info on an outdoor furnace.

Next Meeting; March 25th, 6pm at Art Gallery

Adjourn 8pm

Attachments: Liz Osborn's membership fee analysis.

Membership Dues Restructuring

issues

- 1) Inconsistent Membership Dues charged for children & youth. Some pay \$25, others \$0.
 - 2) BVCCSC subsidizes CCBC membership fees for large families.
 - 3) BVCCSC could end up paying for increases in CCBC fees.
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Club Membership Dues & Fees

CURRENT Dues + Fees — 2012 - 2013 (Paper Form)

Family membership is for children under 19 and students under 25 years plus their parents, but not cousins or grandparents.

Price includes membership in BVCCSC and Cross Country BC, plus 12% HST, and a processing fee of \$2 for Single and \$4 for Couple or Family.

CHOOSE ONE:	Paid by Dec 10, 2012	Paid after Dec 10, 2012
Single	<input type="checkbox"/> \$ 27	<input type="checkbox"/> \$ 32
Couple or Family	<input type="checkbox"/> \$ 54	<input type="checkbox"/> \$ 64

SUGGESTED Dues + Fees — 2013 - 2014 (Paper Form)

Price includes membership in BVCCSC and 12% HST.

CHOOSE ONE:	Paid by Dec 10, 2012	Paid after Dec 10, 2012
Adult (19 & older)	<input type="checkbox"/> \$ 15	<input type="checkbox"/> \$ 20
Student (19 - 24)	<input type="checkbox"/> \$ 5	<input type="checkbox"/> \$ 10
Youth (9 - 18)	<input type="checkbox"/> \$ 5	<input type="checkbox"/> \$ 10
Child (8 and under)	<input type="checkbox"/> \$ 0	<input type="checkbox"/> \$ 5

Plus - Required Fees for Each Person:

CCBC Membership Fee	\$10
Paper Form Processing Fee	\$ 2

What the Changes Mean

1. No change to membership dues + CCBC fees + processing fee for Adults registered as Single or Couple.
2. More equitable for Student, Youth & Child. Everyone pays same dues based on age instead of whether kid registers as a Single or part of a Family. For some kids, this is a decrease in dues, for others it's an increase.
3. Each member pays their full CCBC fees. BVCCSC no longer subsidizes CCBC fees for families of 5 or more.
4. CCBC membership fee is a standalone charge. This allows BVCCSC to respond right away to changes in the CCBC rate. No need for an AGM resolution since CCBC fees aren't part of BVCCSC "annual membership dues". When CCBC raises its fee, BVCCSC passes the full amount directly onto members.

5. Processing Fee for registering by Paper Form increases for families of 3 or more. No change to online processing fee paid to Zone4.

Background Data

Based on 638 people registered – total for 2012-2013.

Number of Children & Youth Paying \$25 for Membership Dues

	Child	Youth	Total Kids
Single Memberships	14	1	15
Two ('Couple') Memberships	8	10	18
TOTALS	22	11	33

33 child & youth = 28% of kids in ski programs.

Where the Membership Dues Go

# People	Total Dues	CCBC \$	HST \$	BVCCSC \$	# Registered
1	25	10	2.68	12.32	208
2	50	20	5.36	24.64	86
3	50	30	5.36	14.64	23
4	50	40	5.36	4.64	32
5	50	50	5.36	- 5.36	9
6	50	60	5.36	-15.36	1
7	50	70	5.36	-25.36	0
8	50	80	5.36	-35.36	0
9	50	90	5.36	-45.36	1

Rates for Dues paid by Dec 10.

CCBC Fees

<u>Year</u>	<u>\$ per person</u>
1996/97 - 1999/00	\$ 3
2000/01 - 2005/06	\$ 5
2006/07 - 2012/13	\$10

Background Data

Based on 363 people registered as of Nov 24 2012, about half of total expected.

Number of Children & Youth Paying \$25 for Membership Dues

	Child	Youth	Total Kids
Single Memberships	3	0	3
Two ('Couple') Memberships	2	9	11
TOTAL			14

Where the Membership Dues Go

# People	Total Dues	CCBC \$	HST \$	BVCCSC \$	# Registered
1	25	10	2.68	12.32	99
2	50	20	5.36	24.64	55
3	50	30	5.36	14.64	15
4	50	40	5.36	4.64	20
5	50	50	5.36	- 5.36	3
6	50	60	5.36	-15.36	1
7	50	70	5.36	-25.36	0
8	50	80	5.36	-35.36	0
9	50	90	5.36	-45.36	1

Rates for Dues paid by Dec 10.

CCBC Fees

<u>Year</u>	<u>\$ per person</u>
1996/97 - 1999/00	\$ 3
2000/01 - 2005/06	\$ 5
2006/07 - 2012/13	\$10