

Bulkley Valley Nordic Centre Board Meeting January 7, 2015 6:30pm Alpenhorn Board room

Attendance: Erin Mazurek, Rosemary Barnewall, Jevan Hanchard, Wally Lesawich, Lea-Marie Bowes-Lyon, Sue Pearce, Jill Krause, Daryl Wilson, Kirsteen Lang

1. Motion to approve last meeting minutes: Jevan motion to approve meeting minutes, Wally second. **Motion passed**
2. Chair Report
 - smithers ambulance first responders confirm that they will go out to an incident on the trails. The only time they won't is if the second ambulance is on a call. They will still come out but will wait in the lodge. They require helmets and someone to operate the snow machine for them if they are going out on the trails to respond.
 - some members have expressed that they would like to see snow in the underpass. The club will put shovels out for snow to be put in the underpass on a volunteer basis. Club will look into putting down Teflon sheet down in the future.
 - Province needs a report of hours for volunteers for 2014:
 - **Action Item: Jevan and Daryl will respond.**
 - Club will use trail counters to collect data on the pine creek trails. This will be useful for the board to determine how many people are using the dog trails in order to consider whether to expand dog trails.
 - **In camera discussion and motion**
 - decision not recruit an additional board member to fulfil Leanne's position for the remainder of the year.
3. **Reports**
 - a. **Financial:**
 - bookkeeper to meet with accountant for a check up
 - will do a mini financial review for the next meeting
 - b. **Lodge**
 - responsibilities of lodge manager and lodge board position
 - Wally to build lockers for rabbits ski rentals in the furnace room with open mesh to dry out boots. Cost estimate is approximately \$50 in materials and volunteer labor
 - hand dryer in washrooms to be installed
 - exterior motion lighting on the wax hut to be installed. Lights were donated.
 - Exhaust benches are built in the wax but have not yet been installed
 - signs to be put up in the waxing hut that rags and paper towels with solvents must be removed due to danger of combustion
 - c. **Trails and Area**
 - **Motion by Jevan, Second by Sue** to extend fixed term temporary for the remainder of the seasons: contract: head tracksetter \$25.00/hr and other tracksetters \$23/hr. **Motion Carried**
 - notice of logging put out in the newsletter and to be sent out to the membership

- d. **Racing**
 - officials training course was held on Dec 13th. 6 people attended, 5 people of those people who attended will consistently help with chief roles at upcoming races
 - 48 racers currently signed up for Teck Northern Cup on January 10, 2015
 - ideas for Chris Dahlie race being discussed
- e. **NSDP:** LJ absent
- f. **Communications:**
 - newsletter went out via email and several hard copies are available
 - website committee meeting held on January 7, 2015
 - weather feed is back up and there is internet at the lodge
 - good publicity on facebook page about underpass
 - communication about logging to be put out
- g. **Membership**
 - bad news: membership down by 50 compared to last year
 - good news: day passes are up compared to last year
 - 200 copies made of the old trail map
 - new trail maps need to be made
 - location and signage of drop boxes for day passes need to be moved
 - need more people checking passess
- h. **Secretary**
 - will present more information about cloud storage at the next meeting
- 4. **Old business:** N/A
- 5. **New business:** helmets for snow machines
 - ***Motion by Daryl Second Jevan*** to purchase two helmets **Motion Carried**
 - call out for donations of snow pants in the first aid room for ambulance crew to go on snow machines
 - account set up at the credit union for donations to the club
- 6. **Next meeting February 12, 2015:**